

2021-2022 Budget Development Calendar

Wednesday, July 1, 2020	Budget Frozen & Commence Budget Considerations with Administrators due to COVID-19 Budget Cuts	
Friday, October 30, 2020	Distribute: Building Level & Dept. Building allocations to commence budget requisition process & Gen School Supplies Request. Administrators review anticipated requests for big-ticket items.	
Monday, November 2, 2020	Technology Meeting (R. Wagoner, Li. Gionet, Kirchoff)	10:00 am.
Monday, November 2, 2020	Building & Grounds Meeting (Trickey, Kirchoff)	10:30 a.m.
Monday, November 2, 2020	Transportation Meeting (D. Lambert, Kirchoff)	11:00 a.m.
Monday, November 2, 2020	Special Education Meeting (P. Monica, Morgia, Kirchoff)	11:30 a.m.
Monday, November 2, 2020	Principal Meeting (Morgia, Wagoner, Kirchoff)	12:00 p.m.
Monday, November 2, 2020	Athletic Meeting (Lowe, Bush, Wagoner, Morgia, Kirchoff)	1:30 p.m.
Monday, November 2, 2020	Cafeteria Meeting (Remington, Kirchoff)	2:00 p.m.
Tuesday, November 10, 2020 10:00 a.m.	Music Meeting (Taylor, Hammond, Morgia, Wagoner, Kirchoff)	
Tuesday, November 10, 2020	Makerspace Meeting (Li. Gionet, O'Connor, Morgia, Wagoner, Kirchoff)	10:30 a.m.
Tuesday, November 10, 2020	Counselor Meeting (P. Wagoner, Durr, Kirchoff)	11:00 a.m.
Tuesday, November 10, 2020	Science Meeting (Hazelton, Dorr, Parker, Wagoner, Kirchoff)	3:00 p.m.
Monday, December 7, 2020	BOCES Bids due back from Offices & Departments	
Tuesday, December 15, 2020	Preliminary Review Budget with BOE Committee (Before BOE Meeting)	6:00 p.m.
Tuesday, December 15, 2020	Regular Board Meeting	7:00 p.m.
Friday, December 18, 2020	Administrators review preliminary requests for & adjustments to: programs, staff, equipment	
Friday, January 1, 2021	Ed Data Platform Opens	12:00 a.m.
Tuesday, January 19, 2021	Regular Board Meeting- BOE Review of preliminary Budget parameters	7:00 p.m.
Tuesday, February 23, 2021	Regular Board Meeting- Review 1st Draft Budget	7:00 p.m.
Sunday, February 28, 2021	Ed Data Platform Closes	12:00 a.m.
Monday, March 1, 2021	File Tax Cap calculations, as per SEDS regulations (Due 3/1)	
Monday, March 15, 2021	Petitions for Board Seats made available (Min. 45 days prior to annual meeting)	
Tuesday, March 16, 2021	Regular Board Meeting-Line by Line Board Review at 6:00	7:00 p.m.
Thursday, April 1, 2021	First Budget Notice Published (No later than 45 days prior to annual meeting)	
Thursday, April 15, 2021	Second Budget Notice Published	
Monday, April 19, 2021	Board Seat Petitions due back to District Office//Earliest date to accept written Request for absentee ballot.	5:00 p.m.
Tuesday, April 20, 2021	Drawing to determine order of candidates name on ballot	9:00 a.m.

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Tuesday, April 20, 2021	Regular Board Meeting / Adopt Budget/ & Tax Report Card Board appoints election inspector and election workers	7:00 p.m.
Wednesday, April 21, 2021	Property Tax Report Card submitted to NYSED (By next day after its approval) Tax report card legal notice sent to papers (min. 24 days prior to annual meeting)	
Tuesday, April 27, 2021	Popular Budget including 3 part budget available to public & Distributed to offices and Library (7 days prior to budget hearing)	
Thursday, April 29, 2021	Third Budget Notice Published	
Tuesday, May 4, 2021	Budget Hearing (6-14 days prior to annual meeting)	7:00 p.m.
Wednesday, May 5, 2021	Budget Notice Mailed to all eligible voters- (Day after budget hearing to 5/15-Deadline)	
Friday, May 7, 2021	BOE Candidates to file sworn statement of campaign expenses (at least 10 days prior to annual meeting)	
Tuesday, May 11, 2021	Deadline to receive application if absentee ballot is mailed (7 days prior to annual meeting-Mailed ballot must be received by date of election)	
Thursday, May 13, 2021	Last Budget Notice Published List posted in District Office of residents who requested Absentee Ballots by mail (5 days prior to annual meeting)	
Tuesday, May 18, 2021	Annual Budget Vote & School Board Election 5 p.m. deadline to receive hand delivered absentee ballots	
Tuesday, May 18, 2021	Regular Board Meeting	7:00 p.m.
Monday, June 7, 2021	Final financial expense statement due from BOE Candidates (20 days after election)	